

North Carolina Mental Health Planning and Advisory Council

Meeting Minutes

November 5, 2004

Members Present

Rich Greb, Chair	X	Jimmy Arrington	X	Lucy Dorsey	X
Libby Jones, Vice-Chair	X	Mary Bethel	X	Rochelle Edwards	
Dan Fox	X	Linner Ward Griffin	Ex.	Patricia Harris	
John Hayes		Ellen Holliman	X	Bill Hussey	
Diann Irwin	X	Bill Jones	Ex	Phyllis Kennedy	X
Jeff McCloud	X	Dorothy O'Neal	Ex	James Osberg Laura White	X
Pat Prescott	Ex	Chris Rakes	X	Frank Read	X
Osborne Shamberger	X	Paula Snipes		Mary Recca Todd	X
Sheila Wall-Hill	X	Carolyn Wiser	X	Laura Yates	Ex.
Allyn Guffey Kaye Holder	X				

Guests

Bonnie Morell	X	Kent Earnhardt	X	Susan Robinson	X
Carol Donin	X				

Staff to Council

Judy Bright	X	Rachel Holley	X		
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Handouts

1. North Carolina Community Mental Health Services Block Grant Plan for SFY 2004-2005
2. Member Address Update
3. Member Attendance Update
4. Agenda
5. Reimbursement Form
6. Memo: Quarterly Update on MH/DD/SAS System Reform Issues
7. Newsletter: The Child Plan
8. NCGA General Statutes: § 138-5. Per diem and allowances of State boards, etc. and NCGA General Statutes: § 143B-10. Powers and duties of heads of principal departments
9. Draft Document - Appointments: Internal Process for Recommendations to the Secretary
10. Draft Report for NC Community Mental Health Services Block Grant Plan for SFY 2003 - 2004

Rich Greb, Chair

Rich Greb welcomed members and visitors. He requested that the Minutes be reviewed. The Minutes were reviewed and approved with the corrections being made to the spelling of Dian Irwin's and Mary Recca Todd's names. Rachel Holley, recently hired by Division Affairs, was introduced. She will be staff to the Mental Health Planning Council.

Business

Review of MHBG Report

At this time Greb acknowledged Susan Robinson and Bonnie Morell who were reviewing, with Council members, the draft report for the NC Community Mental Health Services Block Grant Plan for SFY 2003 – 2004. Morell asked the Council to review the plan and provide comments to her by 11/15/04. She also needed a letter from the Council regarding the report to be sent with the report. This was needed prior to the December 1 date when the report was to be mailed to SAMHSA.

Rachel Holley agreed to set-up a 9 AM conference call for members to call in with comments after they had had the opportunity to review the draft. The conference call was set for 11/8/04. Comments were to be collated by Judy Bright and sent back to the committee before 11/15. In response to a question by Diann Irwin, Morell and Robinson reported that some charts in the report had not yet been updated from the 2002-2003 report, but that they would be. The data was being analyzed.

Chair Rotation: Approval of Chair

The Council was asked to indicate approval for the rotation of Chair from Rich Greb to the Vice-Chair, Libby Jones. Approval was unanimous.

Nomination of Vice-Chair

There was discussion about the need to continue to have the Chair represent either children or adult services with the vice-chair representing the group not represented by the Chair. It was decided that this should be a consideration but left up to the individual vote. Those interested in serving as Vice-Chair were asked to provide a short letter and biographical sketch prior to the next meeting. Judy Bright was to mail/e-mail members responsibilities of the Vice-Chair, term and when the individual takes office by December 1. The nomination and vote for this position was to be addressed at the January 7 meeting.

Council Recommendations for Re-Appointments

Four members first terms expired 6/30/04. Recommendations were made for reappointment for Libby Jones, Phyllis Kennedy, Diann Irwin and Pat Prescott.

Draft Document: Internal Procedures for Recommendation of New Members

The draft document, *Internal Procedures for Recommendation of New Members* was reviewed by Council members. One suggestion for correction was to define reference to an 'executive committee'. Frank Read supported the executive structure described. Irwin suggested that this Council return to the practice of having an adult and a child subcommittee. Greb suggested that the Chair, Vice-chair and two subcommittee chairs be the executive committee, making recommendations to the Secretary. Irwin suggested that the request for the attachment of a resume be deleted, instead focusing upon the person's advocacy efforts, involvement and interest in serving and projected contributions. She also suggested that the font type, size and use of (conversational) language be retooled.

Mental Health Trust Fund

Carol Donin reviewed the process for determining Local Management Entities (LME) need for Mental Health Trust Fund monies and the distribution of funds as related to moving individuals from Developmental Disability Centers to the community. There was discussion about concerns for older individuals who live in the community and projected needs. The Council expressed pleasure in receiving this information.

Laura White reviewed the current status of moving individuals from hospital settings to the community. She also discussed the types of services funded through LMEs for impacting movement.

News and Updates

Bright announced the retirement of Don Willis effective at the end of December. She also announced the upcoming reassignment and retirement of Stan Slawinski effective in January.

Having received a recommendation for Kent Earnhardt to be appointed as a member of the Council, the Council voted to recommend to the Secretary that Earnhardt be considered.

Members thanked Rich Greb for his term as Chair

There being no further business, Greb adjourned the meeting.

Respectfully submitted,

Judy Bright